

CVSHRM Board Meeting
Meeting Minutes for August 1, 2019
Conference Call
3:30 – 4:00

Kristie shared financial updates.

- PayPal fees are increasing to 3.75% in September, making it the most expensive way for us to collect money so we may want to rethink that PayPal option on RAD reimbursements.
- \$2k was transferred from PayPal to checking after July financials were complete.
- Time limit on new members paying their dues
 - It was decided that if no payment by 30 days from signing up for membership, there will be a reminder sent to the new member. If no payment received by 45 days from signing up, the new member's account will be deactivated.

Karla shared membership updates.

- We currently have 178 active members.
- There are 5 pending new members that we are just waiting for payment from. (They are not included in the count above).

Kate sent in her certification report prior to the call.

- Certifications for August meetings have been received.

Marketing – no report.

Callie shared Workforce Readiness updates.

- Working on marketing piece to give to individuals leaving jail to help them integrate into the workforce.

Molly shared President Elect updates.

- Working on lining up speakers and sponsors for 2020.
- Working on DisruptHR.

Kyle shared President updates.

- Working on DisruptHR plans and logistics.
 - Evening meeting with social hour, including cocktails and appetizers.
 - 14 speakers, 5 minutes a piece, can't sell anything, have to cycle through slides every 15 seconds.
 - Digital event – will record everything and put online.
 - Soliciting sponsorships, working on operational items, and looking for speakers.
 - Speaker form on DisruptHR website. Will review speakers after October.

Lauren shared Secretary updates.

- RAD Reimbursement form – will explore whether the paper form can move to Survey Monkey.
- Will use Survey Monkey to send out speaker surveys post-meeting.

Next chapter meeting will be August 13 at Elk's Lodge. Doors open at 11, presentation 12-1. Anthony Arrington, Diversity & Inclusion. Announcement on financials, State Conference, RAD reimbursement process, and DisruptHR.

CVSHRM Chapter Meeting
Meeting Minutes for August 13, 2019
Elk's Lodge, Waterloo, IA
11:40 – 1:00

Welcome:

- Kyle Roed welcomed everyone to the meeting.

Announcements:

- Kyle shared an update on State SHRM 2019 and the RAD reimbursement process.
- Kyle reminded everyone of the upcoming DisruptHR event.

General:

- Kyle introduced the meeting's sponsor, Dr. Celina Peerman.
- Kyle introduced the meeting's presenter, Anthony Arrington, who presented on Diversity and Inclusion.

Respectfully submitted,

Lauren Peterman

**CVSHRM FINANCIAL REPORT
2019 JULY**

| | CURRENT MONTH | YEAR TO DATE | ANNUAL BUDGET | VARIANCE TO BUDGET |
|---------------------|--------------------------|-------------------------|--------------------------|-------------------------------|
| INCOME | | | | |
| Membership Dues | \$160.00 | \$7,965.00 | \$ 14,400.00 | (\$6,435.00) |
| Meals/Meeting | \$30.79 | \$271.32 | \$ 300.00 | (\$28.68) |
| Workshops | | \$0.00 | \$ - | \$0.00 |
| National/State SHRM | | \$13,064.89 | \$ 13,000.00 | \$64.89 |
| Sponsorships | | \$625.00 | \$ 1,500.00 | (\$875.00) |
| Miscellaneous | \$11.72 | \$80.35 | \$ - | \$80.35 |
| TOTAL | \$202.51 | \$22,006.56 | \$29,200.00 | (\$7,193.44) |

| | CURRENT MONTH | YEAR TO DATE | ANNUAL BUDGET | VARIANCE TO BUDGET |
|-------------------------|--------------------------|-------------------------|--------------------------|-------------------------------|
| EXPENSES | | | | |
| Chapter Administration | (\$78.18) | (\$1,221.10) | \$ (1,300.00) | \$78.90 |
| Chamber Dues | | (\$131.33) | \$ (900.00) | \$768.67 |
| Foundation | | \$0.00 | \$ (400.00) | \$400.00 |
| Leadership Support | (\$81.50) | (\$2,501.17) | \$ (6,000.00) | \$3,498.83 |
| Certification Materials | | \$0.00 | \$ (1,500.00) | \$1,500.00 |
| Meals | (\$870.00) | (\$6,453.00) | \$ (9,600.00) | \$3,147.00 |
| Membership Support | | \$0.00 | \$ (3,500.00) | \$3,500.00 |
| Postage | (\$11.00) | (\$11.00) | \$ (100.00) | \$89.00 |
| Scholarship | | (\$1,000.00) | \$ (1,500.00) | \$500.00 |
| Speaker Fund | (\$800.00) | (\$3,035.90) | \$ (4,000.00) | \$964.10 |
| Student Chapter Support | | (\$122.34) | \$ - | (\$122.34) |
| Supplies/Printing | | \$0.00 | \$ (300.00) | \$300.00 |
| Web Site | | \$0.00 | \$ - | \$0.00 |
| Sponsorship | (\$500.00) | (\$900.00) | \$ (500.00) | (\$400.00) |
| Misc. | | \$0.00 | \$ (100.00) | \$100.00 |
| TOTAL | (\$2,340.68) | (\$15,375.84) | (\$29,700.00) | \$14,324.16 |

| | | | | |
|-----------------------|---------------------|-------------------|-------------------|-------------------|
| INCOME/ (LOSS) | (\$2,138.17) | \$6,630.72 | (\$500.00) | \$7,130.72 |
|-----------------------|---------------------|-------------------|-------------------|-------------------|

| ASSETS | BEGINNING BALANCE | ENDING BALANCE |
|---------------|------------------------------|---------------------------|
| Checking | \$9,776.74 | \$7,486.89 |
| Money Market | \$13,750.89 | \$13,753.81 |
| PayPal | \$2,376.29 | \$2,405.59 |
| Petty Cash | \$3.10 | \$3.10 |
| CD | \$5,814.70 | \$5,823.59 |
| Savings | \$50.00 | \$50.00 |
| TOTAL | \$31,771.72 | \$29,522.98 |