

**CVSHRM Board Meeting**  
Meeting Minutes for December 4, 2018  
Jiva Cedar Falls, IA  
3:30PM-4:20PM

Financials

Kristie – update – money coming in for new memberships, DC expenses, CD maturing- let it auto-renew- 15 month.

Membership update

Molly – overview -5 new members joined in Oct., 42 renewals, transitioning all membership duties to Karla going forward. Cathy will help track down those members who have not paid. Working on ideas yet for recruiting. Karla is reaching out to the Hawkeye students. Patrick will reach out to the at-large list in January. Doing Facebook post to gain memberships, post for 3 weeks.

Certification

No HRCI credit for Dec meeting, SHRM credits will be available. Exams – SHRM study group meeting starting Jan. 2, 2019. Cathy has study guides for all to use.

Marketing

Chelsea – meet with Bryanna to change over duties.

Workforce Readiness

Callie was absent, no updates.

President Elect

Kyle- Need Sponsors for 2019 Chapter Mtgs., reach out to those people you might know who can add value to HR professionals.

President

Patrick – Chapter Meeting Dec. 11- announcements, certifications and membership renewals, financials. Manpower- Sponsor - Sign up for check ins table / membership renewal and financials table Speaker, Kyle Horn from America's Job Honor Awards speaking about Inclusion in the Workplace

Next Chapter meeting- December 11, 2018 at the Waterloo Elks Club in Waterloo

**CVSHRM Membership Meeting**  
**Held at The Elk's Club in Waterloo**  
**December 11, 2018**

Welcome:

- Patrick Moran welcomed everyone to the meeting.
- Kristie Schreck presented the November Financials – they were approved.
- Patrick mentioned some announcements:
  1. Certification dates for SHRM testing are May 1<sup>st</sup> and July 15<sup>th</sup>. Sign up starts Jan. 2<sup>nd</sup>.
  2. Reminder on 2019 membership renewals- provide us with your first and last name as well as your email.
  3. Thanked past Board members for their service.

**General:**

- Kyle Roed introduced Carrie from Manpower Group – the meeting sponsor
- Kyle also introduced our presenter: Kyle Horn from America's Job Honor Awards, and inclusion in the workplace.

Respectfully submitted,

Tammy Greiner

<b>CVSHRM FINANCIAL REPORT</b>				
<b>2018 November</b>				
	<b>CURRENT</b>	<b>YEAR</b>		
	<b>MONTH</b>	<b>TO DATE</b>	<b>BUDGET</b>	<b>Variance</b>
<b>INCOME</b>				
Membership Dues	\$320.00	\$12,435.00	\$14,400.00	(\$1,965.00)
Meals/Meeting	\$20.00	\$460.79	\$ -	\$460.79
Workshops		\$0.00	\$ -	\$0.00
National/State SHRM		\$7,992.47	\$7,000.00	\$992.47
Sponsorships		\$2,200.00	\$1,500.00	\$700.00
Miscellaneous	\$2.83	\$253.89	\$ -	\$253.89
<b>TOTAL</b>	<b>\$342.83</b>	<b>\$23,342.15</b>	<b>\$22,900.00</b>	<b>\$442.15</b>
<b>EXPENSES</b>				
Chapter Administration	(\$13.74)	(\$1,203.34)	(\$800.00)	(\$403.34)
Chamber Dues		(\$920.46)	(\$800.00)	(\$120.46)
Foundation		(\$400.00)	(\$500.00)	\$100.00
Leadership Support	(\$1,441.07)	(\$5,327.41)	(\$5,500.00)	\$172.59
Certification Materials		(\$121.30)	(\$1,500.00)	\$1,378.70
Meals		(\$7,961.70)	(\$7,500.00)	(\$461.70)
Membership Support		(\$4,961.56)	(\$4,000.00)	(\$961.56)
Postage	(\$4.10)	(\$34.10)	(\$50.00)	\$15.90
Scholarship		(\$1,500.00)	(\$1,500.00)	\$0.00
Speaker Fund		(\$563.43)	(\$2,500.00)	\$1,936.57
Student Chapter Support		\$0.00	(\$500.00)	\$500.00
Supplies/Printing		(\$291.13)	(\$500.00)	\$208.87
Web Site		(\$80.00)	(\$250.00)	\$170.00
Sponsorship		(\$500.00)	\$ -	(\$500.00)
Misc.		\$0.00	(\$500.00)	\$500.00
<b>TOTAL</b>	<b>(\$1,458.91)</b>	<b>(\$23,864.43)</b>	<b>(\$26,400.00)</b>	<b>\$2,535.57</b>
<b>INCOME(LOSS)</b>	<b>(\$1,116.08)</b>	<b>(\$522.28)</b>	<b>(\$3,500.00)</b>	<b>\$2,977.72</b>
	<b>Beginning</b>	<b>Ending</b>		

<b>Assets</b>	<b><u>Balance</u></b>	<b><u>Balance</u></b>		
Checking	\$2,166.17	\$2,395.97		
PayPal	\$1,068.54	\$64.14		
Savings	\$5.00	\$5.00		
Petty Cash	\$3.10	\$3.10		
Money Market Acct*	\$13,773.06	\$13,775.89		
CD*	\$5,737.10	\$5,737.10		
<b>Total</b>	<b>\$22,752.97</b>	<b>\$21,981.20</b>		