

CVSHRM Board Meeting
Meeting Minutes for February 5, 2019
CPM Roskamp
3:30 PM – 4:30 PM

Kristie covered financials.

- Starting to work on 2018 taxes
- Expenses: annual fees, Paypal & Square fees, National SHRM dues, Patrick's registration for National SHRM Conference.
- CVSHRM Board members get reimbursement for National SHRM membership – will test reimbursement via Paypal.
- Will start Financial Workflow Project to ensure smooth transition later this year.

Karla covered membership.

- 129 active members, 5 pending, 69 have not renewed yet.
- 21 brand new members!
- Will follow up with those who haven't renewed 1 more time – personal email from Board members.

Kate covered certification.

- For February's meeting, we have SHRM and HRCI credits.
- Have more information re: SHRM Scholarship to share at Chapter Meeting. 2 scholarships per year. Deadline to apply for \$750 scholarship is May 15. The scholarship awarded in June, so apply now if want to test in Fall.
- No interest yet in study group.
- SHRM recertification mobile app – log PDCs from your phone!

Bryanna covered marketing.

- Website updated with Board's bios.

Callie covered workforce readiness.

- Scheduling meetings re: IJAG in Waterloo schools.
- Attending the Manufacturing Sector Board meetings – currently determining mission.
- Have message out to Waterloo Work Release facility – hoping to schedule tour.
- Social with UNI SHRM in April. Patrick will be planning.

Molly shared President Elect updates.

- Have sponsors lined up for April and August.
- Also had calls with IJAG.
- Ideas for reengaging those who haven't renewed membership.

Next chapter meeting will be February 12 at Elk's Lodge. Doors open at 11, presentation 12-1. Jeff Kortes – C.R.A.P. Loyalty. Announcements on membership, financials, workforce readiness.

CVSHRM Chapter Meeting
Meeting Minutes for February 12, 2019
Elk's Lodge, Waterloo, IA

Welcome:

- Kyle Roed welcomed everyone to the meeting.

Announcements:

- Kate English shared that for SHRM certification holders, there is an app for logging continuing education credits. She also mentioned that for anyone interested in testing for their SHRM certification, there is a scholarship by the SHRM Foundation to assist with this.
- Kyle Roed went over January financials. They were approved. Kyle also gave a membership reminder: there are currently 65 individuals who have yet to renew their membership.

General:

- Kyle Roed introduced the meeting's sponsor, Kim Kalkhoff, with Inclusion Connection.
- Kyle also introduced the meeting's presenter, Jeff Kortez, who presented on C.R.A.P. Loyalty.

Respectfully submitted,

Lauren Peterman

CVSHRM FINANCIAL REPORT – JANUARY 2019

	CURRENT	YEAR	ANNUAL	VARIANCE
	MONTH	TO DATE	BUDGET	TO BUDGET
INCOME				
Membership Dues	\$4,870.00	\$4,870.00	\$ 14,400.00	(\$9,530.00)
Meals/Meeting	\$40.79	\$40.79	\$ 300.00	(\$259.21)
Workshops			\$ -	\$0.00
National/State SHRM	\$12,344.89	\$12,344.89	\$ 13,000.00	(\$655.11)
Sponsorships			\$ 1,500.00	(\$1,500.00)
Miscellaneous	\$2.93	\$2.93	\$ -	\$2.93
TOTAL	\$17,258.61	\$17,258.61	\$29,200.00	(\$11,941.39)
	CURRENT	YEAR	ANNUAL	VARIANCE
	MONTH	TO DATE	BUDGET	TO BUDGET
EXPENSES				
Chapter Administration	(\$415.89)	(\$415.89)	\$ (1,300.00)	\$884.11
Chamber Dues			\$ (900.00)	\$900.00
Foundation			\$ (400.00)	\$400.00
Leadership Support	(\$1,904.00)	(\$1,904.00)	\$ (6,000.00)	\$4,096.00
Certification Materials			\$ (1,500.00)	\$1,500.00
Meals	(\$716.00)	(\$716.00)	\$ (9,600.00)	\$8,884.00
Membership Support			\$ (3,500.00)	\$3,500.00
Postage			\$ (100.00)	\$100.00
Scholarship			\$ (1,500.00)	\$1,500.00
Speaker Fund			\$ (4,000.00)	\$4,000.00
Student Chapter Support			\$ -	\$0.00
Supplies/Printing			\$ (300.00)	\$300.00
Website			\$ -	\$0.00
Sponsorship	(\$400.00)	(\$400.00)	\$ (500.00)	\$100.00
Misc.			\$ (100.00)	\$100.00
TOTAL	(\$3,435.89)	(\$3,435.89)	(\$29,700.00)	\$26,264.11
INCOME/(LOSS)	\$13,822.72	\$13,822.72	(\$500.00)	\$14,322.72
ASSETS	BEGINNING	ENDING		
	<u>BALANCE</u>	<u>BALANCE</u>		
Checking	\$1,343.82	\$13,649.41		
Money Market	\$13,778.82	\$13,781.75		
PayPal	\$2,597.95	\$3,620.53		
Petty Cash	\$3.10	\$3.10		
CD	5763.14	\$5,763.14		
Savings	\$5.00	\$5.00		
TOTAL	\$23,491.83	\$36,822.93		

