

CVSHRM Board Meeting
Meeting Minutes for January 3, 2019
Conference Call
3:30 PM – 4:30 PM

Patrick kicked off the meeting by saying that the January announcements at the chapter meeting will be long, so we won't discuss financials but will pass out the sheet.

Financials: Kristie covered financials.

- Deposits included check from National SHRM and ~\$4,000 in memberships.
- No expenses were out of the ordinary (all expenses from state SHRM planning meeting).
- Ended 2018 ~\$1200 ahead.

Membership: Karla covered membership.

- So far we have 80 renewals, 4 people have not paid.
- 11 brand new members, 4 have not paid.
- Still have 100 members who have not renewed yet so we would like to push renewal. Kyle/Lauren will send renewal emails 1/month to just those who haven't renewed.

Certification: Kate covered certification.

- Received the bio and presentation overview from the February speaker.
- For January's meeting, we have SHRM credit, and HRCI credit is pending.
- SHRM application testing window open now until March 22. Late registration until April 12. SHRM Scholarship available.
- Creating plan for 2019 study group sessions for the first testing window.
- Working on way to highlight benefits of CVSHRM membership and recertification.

Marketing: Bryanna covered marketing.

- Will create schedule of 2019 CVSHRM events for members. Can be used as recruiting tool.

Workforce Readiness: Callie covered workforce readiness.

- Currently scheduling IJAG meeting and will have updates at next meeting.
- Patrick discussed mock interview opportunities and encouraged attendance.

President elect: Kyle shared updates.

- If anyone has any specific announcements they'd like to make at chapter meeting, let Kyle know. Membership renewal and certification ones would be good.
- Lauren will verify everything is ready to go with sponsor.
- Had a good call with Claudia (speaker for next week). Should be a good presentation.

Next chapter meeting will be January 8 at Elk's Lodge. Doors open at 11, presentation 12-1. Claudia Schabel – Implicit Bias. Will have swearing in ceremony for new board at this meeting: Patrick will call board up one at a time for swearing in. Kyle will lead ceremony. Patrick will print oath for board to read.

CVSHRM Chapter Meeting
Meeting Minutes for January 8, 2019
Elk's Lodge, Waterloo, IA

Welcome:

- Patrick Moran welcomed everyone to the meeting and invited board.
- Patrick led the installation of the new board members.
- We did not have year-end financials.

Announcements:

- Karla Dewey-Goings provided a reminder on 2019 membership renewals.
- Kate English shared that the SHRM-CP spring application window is currently open. She will be leading a study group for anyone taking their certification exam in this window who is interested.
- Kyle Roed reminded members about the National SHRM conference in Las Vegas this summer. Early sign up runs until February 1 and offers discounted rate.

General:

- Kyle Roed introduced the meeting's sponsor, Cory Henke with DK Management.
- Kyle also introduced the meeting's presenter, Claudia Schabel with Schabel Solutions, who presented on implicit biases.

Respectfully submitted,

Lauren Peterman

CVSHRM FINANCIAL REPORT				
2018 December				
	CURRENT	YEAR		
	MONTH	TO DATE	BUDGET	Variance
INCOME				
Membership Dues	\$4,290.00	\$16,725.00	\$ 14,400.00	\$2,325.00
Meals/Meeting	\$10.00	\$470.79	\$ -	\$470.79
Workshops		\$0.00	\$ -	\$0.00
National/State SHRM		\$7,992.47	\$ 7,000.00	\$992.47
Sponsorships	\$250.00	\$2,450.00	\$ 1,500.00	\$950.00
Miscellaneous	\$28.97	\$282.86	\$ -	\$282.86
TOTAL	\$4,578.97	\$27,921.12	\$22,900.00	\$5,021.12
EXPENSES				
Chapter Administration	(\$198.01)	(\$1,401.35)	\$ (800.00)	(\$601.35)
Chamber Dues	(\$400.00)	(\$1,320.46)	\$ (800.00)	(\$520.46)
Foundation		(\$400.00)	\$ (500.00)	\$100.00
Leadership Support	(\$1,144.93)	(\$6,472.34)	\$ (5,500.00)	(\$972.34)
Certification Materials		(\$121.30)	\$ (1,500.00)	\$1,378.70
Meals	(\$760.00)	(\$8,721.70)	\$ (7,500.00)	(\$1,221.70)
Membership Support		(\$4,961.56)	\$ (4,000.00)	(\$961.56)
Postage	(\$10.00)	(\$44.10)	\$ (50.00)	\$5.90
Scholarship		(\$1,500.00)	\$ (1,500.00)	\$0.00
Speaker Fund	(\$300.00)	(\$863.43)	\$ (2,500.00)	\$1,636.57
Student Chapter Support		\$0.00	\$ (500.00)	\$500.00
Supplies/Printing		(\$291.13)	\$ (500.00)	\$208.87
Web Site		(\$80.00)	\$ (250.00)	\$170.00
Sponsorship		(\$500.00)	\$ -	(\$500.00)
Misc.		\$0.00	\$ (500.00)	\$500.00
TOTAL	(\$2,812.94)	(\$26,677.37)	\$ (26,400.00)	(\$277.37)
INCOME(LOSS)	\$1,766.03	\$1,243.75	(\$3,500.00)	\$4,743.75
Assets				
	Beginning	Ending		
	Balance	Balance		
Checking	\$ 2,395.97	\$ 1,343.82		
PayPal	\$ 64.14	\$ 2,597.95		
Savings	\$ 5.00	\$ 5.00		

Petty Cash	\$ 3.10	\$ 3.10		
Money Market Acct*	\$ 13,775.89	\$ 13,778.82		
CD*	\$ 5,737.10	\$ 5,763.14		
Total	\$21,981.20	\$23,491.83		