

January Minutes

Board Meeting 01.04.22

- Financial Report (Megan)
 - ◆ December Income: \$4,948.54
 - ◆ December Expenses: (\$1,331.38)
 - ◆ December Income/Loss: \$3,617.16
- Membership Report (Katie)
 - ◆ Gift card giveaway
 - 56 people registered prior to 12/31 (removing past presidents and board members)
 - 20 gift cards to give away at the chapter meeting
 - ◆ 72 total members
 - ◆ Membership recruitment
 - Sent emails to office managers to gain interest in the chapter
 - ◆ Goal for 2022: 200 active members
 - Katie to send out a reminder email on renewing your membership
- Certification Report (Karen)
 - ◆
- Marketing Report (Laci)
 - ◆ Lots of open jobs on the CVSHRM website
 - ◆ Looking for a volunteer Social Media Intern
 - Opening the application for two (2) additional weeks
- Workforce Readiness/College Relations Report (Angie)
 - ◆
- President-Elect Report (Holly)
 - ◆ Sending emails to get sponsors
 - May sponsor is lined up
 - Dupaco is interested in sponsoring
- President Report (Lauren)
 - ◆ Meeting formats
 - Preferred in-person meeting with a virtual option
 - Options for meeting at member's workplaces?
 - LSB
 - PDCM
 - Bradford Co
 - ◆ 2022 Goals
 - Review draft of 2022 goals
 - Schedule individual meetings with Lauren to review goals and how they align with our roles & provide goal feedback
 - Align with award applications
 - ◆ Check-ins with Lauren

January Minutes

- 1-on-1 meetings (virtual)
- Frequency based on roles
 - Monthly?
 - Quarterly?
- ◆ Bylaws
 - These will be sent out this week for review
- ◆ Designing a Collaborative Partnership
 - Lauren sending outline/questions to us this week via email
- Past-President Report (Karla)
 - ◆
- Secretary Report (Elizabeth)
 - ◆ Created QR codes for survey completion to try to increase the number of responses we receive
- Plan Announcement for Chapter Meeting
 - ◆ Financials
 - ◆ Registration winners
 - ◆ Oath of Office
 - ◆ Membership renewal reminder
 - ◆ QR code reminder

January Minutes

Chapter Meeting 01.11.22

- Announcements
 - ◆ Thank you to past board members!!!
 - ◆ Oath of Office
 - ◆ December Financials
 - Reviewed & Passed
 - ◆ Membership registration drawing
 - Gift cards will be mailed to members who were not present to win
- Sponsor
 - ◆ Upper Iowa University
 - Options to partner with Upper Iowa University as an employer for a tuition scholarship program to encourage employee retention
- Speaker
 - ◆ Ramona Wink - Mental Health in the Workplace
- Attendance
 - ◆ Total RSVP'ed: 46
 - ◆ Total Attended: 34

CVSHRM FINANCIAL REPORT					
2021 DECEMBER					
	CURRENT	YEAR	ANNUAL	VARIANCE	
	MONTH	TO DATE	BUDGET	TO BUDGET	
	NOTES:				
INCOME					
Membership Dues	\$4,920.00	\$11,109.68	\$ 13,500.00	(\$2,390.32)	Square, PayPal
Meals/Meeting	\$20.79	\$72.37	\$ 300.00	(\$227.63)	December Meeting
Workshops		\$6,550.00	\$ -	\$6,550.00	
National/State SHRM		\$4,773.14	\$ 3,713.14	\$1,060.00	
Sponsorships		\$2,250.00	\$ 2,400.00	(\$150.00)	
Disrupt HR		\$0.00	\$ 2,000.00	(\$2,000.00)	
Miscellaneous	\$7.75	\$675.01	\$ -	\$675.01	Interest on Money Market Acct and CD
TOTAL	\$4,948.54	\$25,430.20	\$21,913.14	\$3,517.06	
EXPENSES					
Chapter Administration	(\$233.17)	(\$2,410.91)	\$ (1,800.00)	(\$610.91)	Zoom Membership, Square Fees PayPal Fees
Chamber Dues		\$0.00	\$ (500.00)	\$500.00	
Disrupt HR		\$0.00	\$ (2,000.00)	\$2,000.00	
Foundation		(\$400.00)	\$ (400.00)	\$0.00	
Leadership Support	(\$519.36)	(\$3,826.75)	\$ (6,000.00)	\$2,173.25	2022 Officer Planning Meetings/December Boarding Meeting/2021 Officer Thank You Gifts
Certification Materials		(\$9,549.65)	\$ (6,000.00)	(\$3,549.65)	
Meals		(\$848.00)	\$ (5,000.00)	\$4,152.00	
Membership Support	(\$500.00)	(\$1,355.95)	\$ (1,500.00)	\$144.05	2022 Renewal Incentive gift cards
Postage		\$0.00	\$ (100.00)	\$100.00	
Scholarship		(\$1,500.00)	\$ (1,500.00)	\$0.00	
Speaker Fund		(\$1,720.00)	\$ (2,000.00)	\$280.00	
Student Chapter Support		(\$287.50)	\$ -	(\$287.50)	
Supplies/Printing		\$0.00	\$ (150.00)	\$150.00	
Web Site	(\$64.95)	(\$64.95)	\$ -	(\$64.95)	CVSHMR.org Domain Renewal
Sponsorship		\$0.00	\$ (500.00)	\$500.00	
Misc.	(\$13.90)	(\$638.90)	\$ (100.00)	(\$538.90)	Wireless Presenter Remote
TOTAL	(\$1,331.38)	(\$22,602.61)	(\$27,550.00)	\$4,947.39	
INCOME/ (LOSS)	\$3,617.16	\$2,827.59	(\$5,636.86)	\$8,464.45	

ASSETS	BEGINNING	ENDING
	BALANCE	BALANCE
Checking	\$13,866.63	\$14,592.09
Money Market	\$13,815.64	\$13,817.40
PayPal	\$1,951.88	\$4,685.83
Petty Cash	\$3.10	\$3.10
CD	\$5,942.11	\$5,948.10
Savings	\$50.00	\$50.00
TOTAL	\$35,629.36	\$39,096.52