

CVSHRM Board Meeting
Meeting Minutes for September 3, 2019
Professional Office Services, Waterloo, Iowa
3:30 – 4:30

Kristie shared financial updates.

- RAD reimbursement form should go to Lauren (Secretary) first to verify eligibility for benefit and track for auditing purposes.
 - Eligibility: must list part of CVSHRM chapter to be reimbursed, must be paid member as of July 2019, must attend 1 day of conference and have proof.
 - Then Lauren will send to Kristie once all received.
- No financial report since Veridian was closed this weekend; there will be a report for the chapter meeting.

Karla sent in her membership report prior to the call.

- We currently have 184 active members. New paid members in August include the following:
 - Jordan Elsamiller
 - Sara Goblirsch
 - Alison Henkle
 - Carolon Johnson
 - Katie Ledtje
 - Lori McConville
- There are 2 pending new members (They are not included in the count above) – Jaime Ambrose and Tabitha Leslie.
- Attendance Tracking Statistics:
 - We have an average of about 9 people that register but are no shows and an average of 6 people that don't register but attend the meeting. So it averages out well overall as we need extra meals for those that don't register but show up.
 - We also have an average of 4 people that register twice. Lauren is going to check for the people that register twice to help with our counts. Can EventBrite prevent double registrants? Bryanna looking into.
 - Our average attendance per meeting is 59 people.

Kate shared certification updates.

- Certifications for September meeting have been received.
- Kyle will help looking how to receive certifications for DisruptHR meeting.
- We had a member check out the 2017 study materials.

Bryanna shared marketing updates.

- Been working hard on DisruptHR website!
 - Goal to publish something once per week on social media about DisruptHR.

Callie shared Workforce Readiness updates.

- Kyle shared information state-wide about IJAG and other events.
- Haven't heard back from correctional facility yet.

Molly shared President Elect updates.

- Profile by Sanford is interested in speaking. Working on sponsors and speakers for DisruptHR.
- Working on speakers for 2020.
- Need to start thinking about board elections since no meeting in October.
- Will have a CVSHRM meet up in Des Moines for State Conference.

Next chapter meeting will be September 10 at Elk's Lodge. Doors open at 7:45 AM, presentation 8:30 – 9:30. John Monaghan, Positive Outcomes of the ACA. Announcements on financials.

CVSHRM Chapter Meeting
Meeting Minutes for September 10, 2019
Elk's Lodge, Waterloo, IA
8:00 – 9:30 AM

Welcome:

- Kyle Roed welcomed everyone to the meeting.

Announcements:

- Kristie Schreck shared an update on August financials.

General:

- Kyle introduced the meeting's sponsor, Brenna Schaefer, with Vocational Rehab.
- Kyle introduced the meeting's presenter, John Monaghan, who presented on the Positives of the ACA.

Respectfully submitted,

Lauren Peterman

**CVSHRM FINANCIAL REPORT
2019 AUGUST**

	CURRENT MONTH	YEAR TO DATE	ANNUAL BUDGET	VARIANCE TO BUDGET
INCOME				
Membership Dues	\$182.50	\$8,147.50	\$ 14,400.00	(\$6,252.50)
Meals/Meeting	\$20.79	\$292.11	\$ 300.00	(\$7.89)
Workshops		\$0.00	\$ -	\$0.00
National/State SHRM		\$13,064.89	\$ 13,000.00	\$64.89
Sponsorships	\$500.00	\$1,125.00	\$ 1,500.00	(\$375.00)
Miscellaneous	\$11.82	\$92.17	\$ -	\$92.17
TOTAL	\$715.11	\$22,721.67	\$29,200.00	(\$6,478.33)

	CURRENT MONTH	YEAR TO DATE	ANNUAL BUDGET	VARIANCE TO BUDGET
EXPENSES				
Chapter Administration	(\$21.12)	(\$1,242.22)	\$ (1,300.00)	\$57.78
Chamber Dues		(\$131.33)	\$ (900.00)	\$768.67
Foundation	(\$350.00)	(\$350.00)	\$ (400.00)	\$50.00
Leadership Support		(\$2,501.17)	\$ (6,000.00)	\$3,498.83
Certification Materials		\$0.00	\$ (1,500.00)	\$1,500.00
Meals	(\$870.00)	(\$7,323.00)	\$ (9,600.00)	\$2,277.00
Membership Support		\$0.00	\$ (3,500.00)	\$3,500.00
Postage		(\$11.00)	\$ (100.00)	\$89.00
Scholarship		(\$1,000.00)	\$ (1,500.00)	\$500.00
Speaker Fund		(\$3,035.90)	\$ (4,000.00)	\$964.10
Student Chapter Support		(\$122.34)	\$ -	(\$122.34)
Supplies/Printing		\$0.00	\$ (300.00)	\$300.00
Web Site		\$0.00	\$ -	\$0.00
Sponsorship		(\$900.00)	\$ (500.00)	(\$400.00)
Misc.		\$0.00	\$ (100.00)	\$100.00
TOTAL	(\$1,241.12)	(\$16,616.96)	(\$29,700.00)	\$13,083.04

INCOME/ (LOSS)	(\$526.01)	\$6,104.71	(\$500.00)	\$6,604.71
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ASSETS	BEGINNING BALANCE	ENDING BALANCE
Checking	\$7,486.89	\$8,393.59
Money Market	\$13,753.81	\$13,756.73
PayPal	\$2,405.59	\$961.06
Petty Cash	\$3.10	\$3.10
CD	\$5,823.59	\$5,832.49
Savings	\$50.00	\$50.00
TOTAL	\$29,522.98	\$28,996.97