



Board Meeting Minutes March 21, 2019

Attendees: Brenda Bailey, Lesia Barnes, Christina Cobbins, Kimberly Cosey, Sharon Cruse-Armstead, Megan McGhee and Pauletta Stark

The meeting opened at 6:15 p.m.

Completion of Old Business

Storage Unit: The board has inquired the cost of a 5x5 indoor storage unit to store SSCHR marketing materials. The Storage unit is in Country Club Hills and would be \$20.00 per month. A follow up question; How many keys would be issued for the unit?

Bi-Laws: A future meeting will be called to update SSCHR's bi-laws.

Directors Reports

Future Meetings/Topics: The next four meeting topics have been planned. Some of the upcoming topics are Diversity and Inclusion and LGBTQ in the workplace. If members have topic ideas, present them to Megan for consideration. All presenters should provide a photo, a bio and objectives/description of their training topic.

College Relations: SSCHR is responsible for Xavier University. Student's attending our monthly meetings will be subjected to pay a \$10 fee; the student fee would be waived during the first visit. The College Relations committee will reach out to surrounding colleges such as; Governors State University, South Suburban College and Moraine Valley to advise their College of HR of our meeting time, dates, locations and topics.

Membership: During the meeting held on March 14, 2019 we had one new member; Tanya Hamilton. A review of the sign in sheets is needed to track the number of financial members. To become a member of SSCHR that person needs to be a member of SHRM prior.

Finance: A review of SSCHR's finances was completed (please see the report attached). We require receipts for the listed debits so that they can be reconciled. Also, any reimbursement request should be included with a receipt. In addition, it was agreed that any board member paying the full \$40 membership fee be credited for two years of fees. As of January 2019, members of the board will pay \$20 per year for their membership fees.

Board Member Expectations

The board reviewed the summary of expectations

New Business

Meeting Place: Were proposing a new location for SSCHR's monthly membership meetings. South Suburban college was named a potential meeting place; we confirmed that they are in our zip code range. Our ranges are as follows:

60401 – 60438

60443 – 60454

60461 – 60487

Next committee meeting is scheduled for April 18, 2019 at 6:00 pm

Meeting adjourned at 8:45 PM