SHRM® Rock River

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Education Director

Help introduce the next generation to the HR profession! This role builds relationships with local colleges and career counselors, promotes HR career paths, and leads SHRM Rock River's scholarship program.

Time Commitment: Typically, **a few hours per month**, with additional involvement from **January through April** to promote the scholarship, coordinate applications and selection, and recognize the scholarship recipient.

One of the most rewarding parts of the role is **selecting a deserving scholarship recipient and having the opportunity to recognize their accomplishments**. It's a great fit for someone who enjoys relationship-building and wants to make a meaningful connection with students and area schools.

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Vice President of Membership

Are you a people person who enjoys making connections and helping others feel welcome? The Vice President of Membership helps support the health and growth of SHRM Rock River by welcoming members at chapter meetings, connecting with new members, maintaining membership information with the Treasurer, hosting the Membership Appreciation Lunch, and finding new ways to attract members.

Time Commitment: Approximately 1 hour/week + meetings

Success in this role means **growing chapter membership, connecting with new members within their first week, and building relationships throughout the chapter**.

The best part? **The people.** This role offers the opportunity to meet new members, learn from an incredible group of HR professionals, and work alongside a supportive board. If you're organized and enjoy connecting with others, this could be a great way to get involved!

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Treasurer

Help keep SHRM Rock River financially strong while becoming an active part of our chapter leadership! The Treasurer oversees the annual budget, prepares monthly Treasurer Reports, pays bills and makes deposits, reconciles the checkbook, processes membership and seminar payments, and coordinates the annual audit of the prior year.

Time Commitment: Approximately **1–3 hours per month**, plus monthly board meetings. Additional time may be needed for board retreats and during budget season.

The current Treasurer says one of the best parts of serving is the **camaraderie, friendships, and willingness of board members to support one another**.

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Program Director

Help shape the professional development opportunities offered by SHRM Rock River! The Program Director researches and schedules speakers and programs for monthly chapter meetings, provides program information for professional development credit applications, gathers presenter evaluations and helps coordinate the annual Summer Workshop.

Time Commitment: typically requires **1–2 hours per month**, with additional involvement in late spring and early summer as the Summer Workshop approaches.

It's a great opportunity to **meet chapter members and presenters, explore a variety of HR topics and help deliver valuable learning opportunities to the local HR community**.

Best of all, you'll be joining a collaborative board that works well together and is ready to help when needed.

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Certification Director

Help SHRM Rock River members advance professionally and stay on track with their certifications! The Certification Director promotes SHRM-CP and SHRM-SCP certification, shares information about certification and recertification requirements, and connects members with preparation resources, continuing education opportunities and professional development credits (PDCs).

The Certification Director also works closely with the Program Director to **obtain SHRM and HR Certification Institute (HRCI) credits for eligible chapter programs** and communicate approved credits to members.

Time Commitment: 2 hours per month, including the board meetings.

This is a great opportunity for someone who enjoys **professional development, helping fellow HR professionals and staying connected to SHRM certification resources**.

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President-Elect

Ready to take the next step in your SHRM Rock River leadership journey? The President-Elect supports the President with special projects and assists other board members with their responsibilities as needed.

Time Commitment: Minimal. Need to attend board meetings and shadow the President.

This position offers the opportunity to **work across different areas of the chapter, build relationships with fellow board members and gain hands-on leadership experience** while preparing to serve as President.

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Legislative Director

Help keep SHRM Rock River members informed about legislative and regulatory developments affecting the HR profession! The Legislative Director monitors pending **federal, state and local legislative, regulatory and legal activity**, then provides legislative affairs updates to chapter members. The role also provides opportunities to engage with state legislators and members of Congress and encourages member participation in SHRM legislative initiatives.

Time Commitment: 2 hours per month

One of the most rewarding aspects of the position is connecting legislative changes to the work HR professionals do every day. This is a great opportunity for someone who enjoys **employment law, public policy and keeping the HR community informed about emerging issues**.

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Foundation Director

Help SHRM Rock River support the future of the HR profession! The Foundation Director keeps chapter members informed about the SHRM Foundation and its activities, encourages member and chapter support of the Foundation, and coordinates SHRM Rock River's annual donation for the Illinois SHRM State Conference.

The position also participates in SHRM Foundation leadership webinars, contributes to chapter strategic planning and represents SHRM Rock River within the HR community. This is a great opportunity for someone who enjoys **giving back, engaging members and supporting initiatives that strengthen the HR profession**.

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